

Record of decision taken under delegated powers by a council officer



Title:	APPROVAL TO AWARD CONTRACTS FOR MAIN CONSTRUCTION WORKS FOR THE PROVISION OF SCHOOLS BASIC NEEDS PLACES AT GROVELANDS INFANT SCHOOL AND INFRASTRUCTURE IMPROVEMENTS AT DE STAFFORD SCHOOL
Divisions Affected:	Walton, Hersham and Caterham Hill and Caterham Valley
Key Decision:	No
Reason Key:	N/a
Decision taken under delegation by virtue of:	Delegation agreed by Cabinet on 25 September 2012 – Minute Ref: 132/12 (2) Delegation agreed by Cabinet on 26 January 2013 – Minute Ref : 40/13(2)

Summary

Cabinet at its meeting of 25 September 2012 agreed that the Strategic Director for Change and Efficiency (now Strategic Director for Business Services), having ensured formal agreement in writing with the Leader and Cabinet Member for Change and Efficiency (now Business Services), the Cabinet Member for Assets and Regeneration Programmes and the Cabinet Member for Children and Learning (now Schools and Learning) and the S151 officer, authorise the award of future schools capital construction contracts, above £500k in value, where a mini-competition procedure has been followed under a Framework Agreement previously approved by Cabinet. It was agreed that this authorisation would be formally minuted and the S151 Officer would retain the paperwork.

Cabinet at its meeting on the 26 February 2013 also agreed, in the case of De Stafford school, to approve the arrangements by which a variation of up to 10% of the total value, but not more than the Cabinet Member for Assets and Regeneration Programmes delegated authority, may be agreed by the Strategic Director in consultation with the Cabinet Member.

For Grovelands Infant School, there is an approved funding allocation in the Medium Term Financial Plan 2013-2018, to fund the provision of additional places. This particular project is the final one of the first Tranche of the Education Basic Needs Programme of five primary school extension projects. This report recommends approval to award a contract for the implementation of the main construction works. The additional school places are needed by September 2014 to meet an increase in pupil numbers. The award of this contract will enable the works to be completed on time.

At De Stafford School improvements and extensions to the kitchen and dining hall are required to improve the operational management of the school. The Planned Maintenance capital programme in the 2013 – 2018 Medium Term Financial Plan

contains an allowance of £1,570,000 for this project. However, due to the fact that the extension building requires expensive foundations and adaptation works additional funding of £157,000 is required to carry out the works. Approval is therefore requested to award the contract and to increase the scheme funding by 10% to £1,727,000. The increase will be met from the 2013/16 planned maintenance capital programme.

This record formally confirms that a meeting was held under the above delegated Authorities on 24th February 2014, at which the award of the contracts for main construction works at Grovelands Infant School and at De Stafford School was approved as recommended in the submitted confidential contract award report, including the increase in funding for the De Stafford School.

Decision made

Decision made:

It was AGREED that following a mini-competition tendering exercise and extensive pre-construction preparation, contracts be awarded for main construction works at Grovelands Infant School and De Stafford School to the contractors identified in paragraphs 2 and 3 of the Contract Award report and that an additional 10% 2013 – 14 Capital Maintenance funding be allocated to the De Stafford project.

Reasons for Decisions:

To enable works to be carried out for the construction projects at Grovelands Infant School, which will result in increased basic needs provision for children in accordance with the council's statutory obligations, and at De Stafford School, which will result in better operational function of the school kitchen and hall.

Decision taken by:	Julie Fisher, Strategic Director for Business Services
Decision taken on:	24 February 2014
To be implemented on:	24 February 2014

Alternative options considered

The tenders for these contracts have been conducted in accordance with EU Procurement rules under Frameworks previously approved by Cabinet pursuant to the Council's Procurement Standing Orders. No alternative options are available for consideration by the Strategic Director.

Summary of any financial implications

Main Construction Works for Grovelands Infant School

The overall funding agreed in the MTFP 2013 - 18 for this scheme is £2,498,000.

The works are required to enable the school to expand from 3FE infants to 2 FE primary classroom provision.

Tender result: A tender was negotiated under the framework agreement. There is the potential for a saving of around £200,000 against the funding for school basic need, once the other scheme costs eg fees, furniture and equipment, have also been deducted.

Main Construction Works at De Stafford School

Tender result: A tender was negotiated under the framework agreement conditions within the increased funding requested and is a reduction against initial contractor prices. The reason for the requested increase in funding being due to the difficult site conditions in the location of the building extension resulting in high foundation and alteration costs. The additional 10% will be funded from the 2013/16 planned maintenance capital programme.

Full financial information was provided to the Strategic Director for Business Services in taking this decision.

Declarations of conflicts of interest

None.

Consultation/Process Followed

The Strategic Director for Business Services has consulted with the Leader, the Cabinet Member for Business Services, the Cabinet Member for Asset Regeneration and Programmes and the Cabinet Member for Schools and Learning and the S151 officer. Formal agreement to the proposed decision was given in writing by each on the following dates:

Cabinet Member for Asset and Regeneration Programmes	
Tony Samuels	25-02-14
Cabinet Member for Business Services	
Denise Le Gal	12-02-14
Cabinet Member for Schools and Learning	
Linda Kemeny	21-02-14
Leader of the Council and Chairman of the Cabinet	
David Hodge	24-02-14
Section 151 Officer	
Sheila Little	24-02-14

Background Documents

Exempt:

Contract Award Report	Yes
Tender Evaluation Report.	Yes